

Podcast Audio Files & Program Notes (Six Episodes, 2008-2009)



[Podcast Episode 1: Acquisition Planning for Schedule Services \(Dave Clemens & Brad Powers, 26:49, September 2007\)](#)

Podcast Episode 1: Acquisition Planning for Schedule Services (Dave Clemens & Brad Powers, 26:53, September 2007)

- Discuss some myths about Schedules and acquisition planning. Acquisition planning is a good thing and required even for Schedule orders (all in proportion to their complexity and risk).
- Cover some Schedule red-flag/show-stopper issues like A&E, cost-type contracts, and construction. (Some of the things we discussed, like inherently governmental functions and personal services, are problematic for non-Schedule procurements too.)
- Discuss some reasons why it may make sense for a Schedule solution to meet your service requirements, particularly considering certain procurement streamlining advantages.

See the attached [Program Notes](#) for detailed podcast content.



[Podcast Episode 2: Scope & Market Research for Task Orders \(Dave Clemens & Brad Powers with Kathee Sewell, 49:42, November 2007\)](#)

Podcast Episode 2: Scope & Market Research for Task Orders (Dave Clemens & Brad Powers with Kathee Sewell, 49:48, November 2007)

Once you have determined that the Schedules might provide a procurement solution, as discussed in Episode 1, how do you decide which Schedule(s) to use? This episode deals with the process of Schedule scope determination, offering suggestions on how to determine the Schedule(s) of best fit. Also included in this episode is my interview with Schedule 874 MOBIS Lead Contracting Officer Kathleen Sewell. Find out from Kathee what MOBIS can (and cannot) do for you.

See the attached [Program Notes](#) for detailed podcast content.



[Podcast Episode 3: The Task Order Request for Quotations \(RFQ\) \(Dave Clemens & Brad Powers with Jeff Koses interview, 47:17, November 2007\)](#)

Podcast Episode 3: The Task Order Request for Quotations (RFQ) (Dave Clemens & Brad Powers with Jeff Koses interview, 47:24, November 2007)

Once you have decided to use the Schedules for services (Episode 1), conducted market research and acquisition planning, and found the Schedule(s)/SIN(s) of best fit (Episode 2), it's time to assemble the Request for Quotations (RFQ). After finding out what the Schedule contract says, we are ready to include non-conflicting clauses, determine best-value evaluation factors, define the PWS requirements, and specify quote submittal instructions. In addition to the RFQ content, we also discuss RFQ procedures in answering the question "How many Schedule contractors need to get my RFQ?" The episode's bonus feature is an interview with FAS General Supplies and Services Director of Acquisition Operations Jeff Koses who helps give us a strategic-level view of the Schedules program as he discusses some exciting new Schedules program initiatives.

See the attached [Program Notes](#) for detailed podcast content.

Dave Clemens



[Podcast Episode 4: Ordering Procedures for Schedule Task Orders \(Dave Clemens & Brad Powers, 1:05:38, March 2008\)](#)

Podcast Episode 4: Ordering Procedures for Schedule Task Orders (Dave Clemens & Brad Powers, 1:05:47, March 2008)

What happens after you receive the quotes in response to your (Episode 3) RFQ? In this episode, Brad and Dave review the steps to keep in mind during your best value evaluation of task order quotes. We explore the different types of task orders (including Time & Material/ Labor Hour task types), some of which may include "Other Direct Costs" of different types. Part of this episode compares and contrasts streamlined Schedule ordering procedures under FAR Subpart 8.4 with the more complex FAR Part 15 procedures inappropriate for Schedule orders. We also discuss Schedule pricing issues (including how those prices are escalated), mixing Schedule items with open-market items on the same task order, and managing protest risk. An extract from the *GSA Task Order Checklist* is included with the Program Notes.

See the attached [Program Notes](#) for detailed podcast content.



[Podcast Episode 5: Socioeconomic Programs and Schedule Orders \(Dave Clemens & Brad Power with Tonja Ferguson, 41:13, June 2008\)](#)

Podcast Episode 5: Socioeconomic Programs and Schedule Orders (Dave Clemens & Brad Power with Tonja Ferguson, 41:10, June 2008)

This episode busts some persistent myths regarding small business issues relating to Schedule orders. For example, there is no authority to "set aside" any Schedule orders for small businesses but ordering agencies can achieve that same objective in how they select and weight their task order evaluation factors. We compare and contrast the ways in which North American Industry Classification System (NAICS) codes, size standards, and then business size issues are handled at the Schedule contract level and at the task order level. What is the relationship between the Schedule contract and the order with respect to these variables? Under what conditions could a Schedule contractor's business size change? In addition, Contracting Officer Tonja Ferguson joins us as we spotlight the Environmental Services 899 Schedule.

See the attached [Program Notes](#) for detailed podcast content.

Dave Clemens



[Podcast Episode 6: What Does GSA Do to Award/Administer the Schedule Contract? \(Dave Clemens & Kathee Sewell, 32:31, May 2008\)](#)

Podcast Episode 6: What Does GSA Do to Award/Administer the Schedule Contract? (Dave Clemens & Kathee Sewell, 32:36, May 2008)

Kathee Sewell joins Dave to discuss the Schedules program from the GSA offeror/contractor and the GSA Contracting Officer perspectives. What does the GSA CO do at the Schedules contract pre-award and post-award stages so that the ordering agency doesn't have to? Kathee makes the startling revelation that GSA actually awards and administers a real government contract that any Federal government Contracting Officer would recognize. We also examine what a firm needs to do to obtain and retain a GSA Schedule contract. The more ordering agency Contracting Officers know about the Schedule contract and the GSA pre-award and post-award processes the better prepared they will be to award orders and BPAs against those Schedule contract vehicles.

See the attached [Program Notes](#) for detailed podcast content.